

# FAREHAM BOROUGH COUNCIL/HAMPSHIRE COUNTY COUNCIL

## Minutes of the Fareham Museum Joint Management Committee

*Minutes of a meeting held on 29 March 2010  
at Westbury Manor, Fareham*

- PRESENT:** Councillor J V Bryant (Hampshire)  
(Chairman)
- Councillor Mrs C L A Hockley (Fareham)  
(Vice-Chairman)
- Councillors:** R H Price, JP (Hampshire) and D C S Swanbrow (Fareham)
- Other  
representatives:** Mrs B Clapperton and Councillor M F Godrich  
(Friends of Fareham Museum)

### 1. INTRODUCTIONS

The Chairman introduced and welcomed Dr Janet Owen, Head of Museums, Sue Wright, Assistant Service Manager at Hampshire County Council and Anne Marley, Head of Children's, Youth and Schools Service for Hampshire Library Service to the Committee.

### 2. MINUTES

RESOLVED that, the minutes of the meeting of the Fareham Museum Joint Management Committee held on 22 January 2010, be confirmed and signed as a correct record ([fm-100122-m](#)).

### 3. MATTERS ARISING FROM THE MINUTES

#### **Minute 6 - Revenue Budget 2010/11**

The Committee received an update from Fareham Borough Council on the financial implications which would affect the Revenue Budget for 2010/11. It was reported that no formal decision had been taken on the 10% reduction to the Museum Revenue Budget for 2010/11 but that reductions to contributions by Fareham Borough Council

were inevitable. It was hoped that a decision would be reached by September 2010 with the likelihood of a 5% reduction being made to the second half yearly contribution to proportionately reflect the 10% reduction expected for the year in total. No reductions to contributions would commence until the decision had been finalised.

#### **4. NEW HEAD OF MUSEUMS (DR JANET OWEN)**

The Committee received a verbal update from Dr Janet Owen who had been appointed as Head of Museums and started in post on 1 January 2010 regarding the new structure, role and success of the Museum Service together with forthcoming collaborative working projects.

#### **5. WESTBURY MANOR MUSEUM - PROGRESS AND DEVELOPMENT REPORT AND EDUCATION UPDATE**

The Joint Management Committee considered a report by Thomas de Wit, Community Curator providing an update on the general progress and performance of the Museum and an additional report by Emma Hart, Education Officer which provided a summary of Schools Education to date (copy of report [fm-100329-progress report](#) and [fm-100329-education update](#) appended to signed minutes).

##### **(a) Events Programme:**

###### **Events since the last meeting held in January 2010:**

It was reported that since the last meeting of the Committee the Museum had held numerous events, as listed below:-

- Story Sensations - This event was a pilot scheme aimed at children with disabilities and their families and was ran in partnership between Hampshire Libraries and the Museums Service.
- National Science Week; and
- Light Nights - The Writing on the Wall - This event was funded by the 'Find your Talent' programme following a successful bid of £2,500 put together by Westbury Manor and the local Arts Development Officer based at the Ashcroft Arts Centre.

##### **(b) Forthcoming Events**

Forthcoming events at Westbury Manor Museum over the coming months included:-

- Hunter Gatherers at Hill Head
- (Easter Holidays) Wood you believe it?
- Wild Whitsun
- The 1970 Festival Revisited
- Mini Beast Week at Westbury
- Growing up with Ladybirds: 1940s - 1070s (Talk)

##### **(c) Exhibitions Programme**

**Exhibitions since the last meeting held in January 2010:**

- 09 and Beyond
- Wild About Fareham - Countryside and Wild Places - Partnership working between Hampshire County Council and Fareham Borough Council Parks and Open Spaces

**(d) Forthcoming Exhibitions**

Forthcoming exhibitions over the coming months included:-

- Alex Jones Wood Sculpture
- Six Days that Rocked the World - *The Isle of Wight Festival, 1970*
- Big Bugs - *A display of giant beetles*

**(e) Other Recent Developments**

Other recent developments to the Museum Service included:-

- Signing up to Social networking sites such as Facebook and Twitter to reach a wider audience
- Expanding the range of goods available at the Museum's Retail and Coffee shop

**(f) Community Projects**

Forthcoming community projects included:-

- Local Heroes - nominations from the community to showcase local heroes, be it historical characters from the past or community heroes of today.
- Cultural Olympiad and Sport - Sailing and Football (A Game of Two Halves)

**(g) Visitor Figures**

A table of visitor numbers is shown below:-

**Visitor Figures Table: -**

	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
January	2192	2183	1729	CLOSED	2858	2374	2964	1762
February	3291	2848	2936	1990	2557	3499	3182	2367
March	2182	2164	2342	1850	2511	1943	3368	
April	2551	2268	2423	2396	2173	3222	3118	
May	2833	2926	2153	2690	2546	2782	2138	
June	4015	3523	2448	2470	2887	2671	2615	
July	2992	2926	3126	2576	2574	2654	<b>3065 (+15%)</b>	
August	2612	3534	3090	3632	3171	3437	<b>3781 (+10%)</b>	

Sept.	2351	3549	1601	3174	2553	2813	2206	
October	3132	3537	949	3219	3019	2921	<b>3514 (+20%)</b>	
November	2765	2851	CLOSED	2459	2546	2491	2496	
December	2144	2017	CLOSED	2079	2134	2162	1808	
<b>Total Calendar Year</b>	<b>33,060</b>	<b>34,306</b>	<b>22,797</b>	<b>28,535</b>	<b>29,269</b>	<b>32969</b>	<b>34,255 (4% up on 2008)</b>	

## (h) Education Report

The Community Curator provided the Committee with an update on the provision of the Education Service from January 2010 to March 2010.

It was reported that for the period January to March there had been a total of 8 led sessions at Westbury and 3 self-led sessions.

Current work in progress and/or completed included:-

- Curator Training for Wicor Museum Curators continued working with the Education Officer running two sessions with six pupil curators and two adults in Wicor School and at the Museum.
- Researching, Developing and Resourcing Key Stage 2 Workhouse at Westbury sessions and three days trialling this topic.
- Pupils from Wykeham House School and Orchard Lea Junior School visited Westbury Manor to participate in free Key Stage 2 self-led resources that had previously been developed by the Education Officer.

RESOLVED that:-

- (a) the reports be received and noted; and
- (b) the Community Curator and the Education Officer be thanked for their work undertaken.

## 6. PRESENTATION ON "STORY SENSATIONS"

The Committee received a verbal update from Anne Marley, Head of Children's, Youth and Schools Service for Hampshire Library Service on "Story Sensations", a project for severely disabled children and their families.

It was hoped that collaborative working and continued links with projects such as 'Find your Talent' would contribute greatly to the development of future activities, events and projects.

RESOLVED that, the Head of Children's Youth and Schools Service for Hampshire

Library Service be thanked for her hard work on this project.

**7. DATE OF NEXT MEETING**

RESOLVED that the date of the next meeting of the Fareham Museum Joint Management Committee will be held on Thursday, 1 July 2010 at 10am in Westbury Manor Museum.

*(The meeting started at 10.00am  
and ended at 11.35am)*